

# Hiring Senior Consultant – SANKALP

Ministry of Skill Development and Entrepreneurship, New Delhi  
(Off role)

## Job Description

- Provide substantive advisory, stakeholder management and policy analysis assistance in support of the SANKALP team, with strong focus on Development Policy, Impact, Monitoring, and Evaluation. Assist in the identification and answer to operationally relevant problems at the country and sectorial level.
- Reviews and interprets information/data, identifies issues and recommends actions/solutions. Prepares notes and briefs on program/sector and project issues.
- Involves in coordination with national and state governments, multi-lateral partners, funding agencies, non-profits, think-tanks, and industry players, with an aim of improving project outcomes.

## Selection Criteria

- Master's/PhD degree in Economics, Finance, Business Administration, Public Administration / Policy or equivalent with around **10-12 years of relevant work experience.**
- Extensive experience in working with national and state governments, international multi-lateral agencies and other important stakeholders in the sector.
- Proven research and technical skills demonstrated through contributions to high quality papers and/or policy notes.
- Knowledge of methodologies for policy review and analysis, and prior experience in skills and education space is a plus.
- Excellent organizational skills and proven ability to work under pressure to tight deadline with minimum supervision while maintaining attention to detail.
- Proficiency in qualitative and quantitative analysis and track record of working as part of teams to collect and analyze large data using software packages is essential.
- Fluency in written and spoken English including the ability to convey ideas clearly.

## Core Competencies

- Takes personal responsibility and accountability for timely response to queries, requests or needs, working to remove obstacles that may impede execution or overall success.
- **Analytical Decision Making and Judgment** - Analyzes facts and data to support sound, logical decisions regarding own and others' work.
- **Drive for Results** - Takes personal ownership and accountability to meet deadlines and achieve agreed-upon results, and has the personal organization to do so.
- **Teamwork (Collaboration) and Inclusion** - Collaborates with other team members and contributes productively to the team's work and output, demonstrating respect for different points of view.

- **Knowledge, Learning and Communication**-complete assignments and shares knowledge information in a clear and organized manner.
  - Actively seeks knowledge needed to with others, communicating and presenting

## **Detailed Competencies**

### **1. Skilling and education sector experience**

Has experience in issues regarding policy, industry, migration, employment, growth strategies, etc' and knowledge of the skilling and education sector. Is able to translate academic/theoretical knowledge into policy and country-level recommendations.

- Understands the broad drivers of demand and supply of labour.
- Demonstrates strong analytical and writing skills.
- Demonstrates basic knowledge of primary issues and approaches in global thinking on vocational training, employment generation and poverty reduction.

### **2. Development Impact, policy, Monitoring, and Evaluation**

- Understands modalities and applies skills for impact assessments, policy analysis and recommendation, and M&E frameworks.
- Demonstrates basic knowledge of the importance of development impact.
- Uses evaluations to help guide his/her work.

Interested candidates can send their updated CVs at [jobs.shortlisting@gmail.com](mailto:jobs.shortlisting@gmail.com) with subject line "Application for Senior Consultant Position"